



SISKIYOU RESOURCE CONSERVATION DISTRICT

SPECIAL BOARD MEETING

Siskiyou RCD Office
450 Main Street, Etna, CA
MINUTES

July 26th 2016

Approved

Our Mission: *Identify conservation and watershed enhancement needs, and offer assistance to landowners and resource managers to meet those needs through technical, financial and education leadership.*

1. CALL TO ORDER:

- A. Establish Quorum: President Spencer, called the meeting to order at 7:06 P.M.
- B. Pledge of Allegiance forgone.
- C. Introductions: Introductions were not necessary.
 - a. **Directors Present:** Jeff Maddox, John Spencer, Caroline Luiz
 - b. **Directors Absent:** None
 - c. **Associate Directors Present:** None

Staff Present: Lindsay Magranet
Public Present: none.
- D. Public Comment regarding items on this agenda: None.

2. Business: (DISCUSSION AND ACTION)

- A. Approval of an adjustment to the 2015-2016 Fiscal Year Budget: The District Secretary explained that the County Auditor's Office encountered a budget deficiency when preparing to issue a check to the IRS authorized for payment by the Board of Directors at the July 7th 2016 Regular Meeting. Therefore, the Siskiyou RCD needs to transfer \$100 from the "Contingencies" line item (Account 800000) into the "Other Benefits" line item (Account 624120) in order to cover this expense.

Motion: Luiz moved/Maddox second, to approve an adjustment to the 2015-2016 Fiscal Year Budget as presented.
Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 absent MOTION PASSED.
- B. Approval to accept National Fish and Wildlife Foundation Grant Agreement 0208.16.051708 for the *Lower French Creek Off-Channel Habitat Development Project* (RCD Reference #41-22) – \$74,980.89 in funding from the Bureau of Reclamation Klamath Coho Habitat Restoration Program: The District Secretary presented a copy of the Agreement for review. She explained that this award funds the majority of project implementation tasks, with additional contributions being provided by the U.S. Fish and Wildlife Service and California Trout. There was brief discussion around the estimated timeline for permitting, construction and monitoring activities.

Motion: Maddox moved/Luiz second, to accept the National Fish and Wildlife Foundation Agreement #0208.16.051708 for the *Lower French Creek Off-Channel Habitat Development Project* as presented.
Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 absent MOTION PASSED.
- C. Approval of Application (SF-424) to the U.S. Fish and Wildlife Service for the *Mid-Klamath River Fall Chinook Spawner Surveys* (RCD Reference #8-12) in the amount of \$3,243.00, Action to designate Project Coordinator and Administrative Signer: The District Secretary reminded the Board of the process by which the U.S. Fish and Wildlife Service awards funding and explained that the proposals listed in Agenda Item C and D have grant agreements pending upon submittal of the Application for Federal Funding (SF-424). She requested approval for submittal of this paperwork as well as designation of a Project Coordinator and Administrative Signer. Specific to this project, Lindsay stated that the Siskiyou RCD is permitted and prepared to complete the fall-run Chinook surveys with a combination of funds remaining from last year (\$5,591.21) and funds requested this year (\$3,243.00).

Motion: Luiz moved/Maddox second, to approve submittal of the Application for Federal Funding for the *Mid-Klamath River Fall Chinook Spawner Surveys* as well as designate Lindsay Magranet as both the Project Coordinator and Administrative Signer.

Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 absent MOTION PASSED.

- D. Approval of Application (SF-424) to the U.S. Fish and Wildlife Service for the *Adult Coho Spawning Ground Surveys* (RCD Reference #34-8) in the amount of \$8,000.00, Action to designate Project Coordinator and Administrative Signer: The District Secretary reminded the Board that this winter will be the return of the brood year subject to the rescue and relocation effort in 2014 and therefore, there is wide interest in the abundance and distribution of these fish. The Siskiyou RCD had requested \$10,050 in order to conduct a full season of surveys, however, the U.S. Fish and Wildlife Service has only been able to award \$8,000. Staff feel comfortable that sufficient matching contributions can be secured for the project.

Motion: Luiz moved/Maddox second, to approve submittal of the Application for Federal Funding for the *Adult Coho Spawning Ground Surveys* as well as designate Lindsay Magranet as both the Project Coordinator and Administrative Signer.

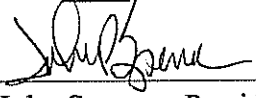
Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 absent MOTION PASSED.

- E. Consideration of offering a temporary Field Technician position, discussion of hiring process and timeline: The District Secretary explained that Wade DeDobbeleer is in need of a partner to assistance with field tasks requiring a two-person crew. Other employees are currently occupied with individual workloads and cannot provide assistance on an as-needed basis. In order to prevent the compounding of field tasks, she suggested that the RCD hire a temporary field crew member within the next two weeks. The Board of Directors was supportive of offering a temporary position, so Lindsay agreed to develop a Job Description to be posted as soon as possible. It was suggested that applicants be briefly interviewed on Tuesday August 2nd 2016 and the preferred individual be brought before the Board of Directors for appointment at the Regular Meeting scheduled for August 4th 2016. Jefferson Maddox volunteered to participate in the interviewing process.

3. ADJOURN: With no further business, John Spencer adjourned the meeting at 8:02 P.M.

Lindsay Magranet, District Secretary

No Corrections Corrected by Insertions _____

Approved  Date 10-7-16
John Spencer, President

Minutes are subject to change/correction when submitted for approval at the next meeting, and do not become official until all appropriate signatures are affixed.

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