



SISKIYOU RESOURCE CONSERVATION DISTRICT

REGULAR BOARD MEETING

Etna City Council Chambers

448 Main Street, Etna, CA

MINUTES

March 8th, 2018

Approved

Our Mission: *Identify conservation and watershed enhancement needs and offer assistance to landowners and resource managers to meet those needs through technical, financial and educational leadership.*

1. CALL TO ORDER:

- A. Establish Quorum: In the absence of the Board Chairman, Jeff Maddox called the meeting to order at 7:09 P.M.
- B. Pledge of Allegiance led by Jim Patterson.
- C. Introductions: Introductions were not necessary
 - a. **Directors Present:**, Jefferson Maddox, Tom Jopson and Jim Harris
 - b. **Directors Absent:** Caroline Luiz

Staff Present: Lindsay Magranet and Preston Harris
Public Present: Jim Patterson (NRCS)
- D. Agenda Adjustments & Approval: The District Secretary proposed adding an item under C. Financial Report & Payment of Bills for the acceptance of a charitable contribution.

Motion: Harris moved/Jopson second, to add agenda item C. (f) Acceptance of charitable contribution
Vote: 3 ayes (Jopson, Maddox, Harris), 0 noes, 1 absent (Luiz), MOTION PASSED.
- E. Approval of Minutes: February 15th, 2018 Special Board Meeting
Motion: Jopson moved/Harris second, to approve the February 15th, 2018 Special Board Meeting minutes as presented.
Vote: 3 ayes (Jopson, Maddox, Harris), 0 noes, 1 absent (Luiz), MOTION PASSED.
- F. Open Forum – 3-minute limit: none

2. BUSINESS (DISCUSSION AND ACTION):

- A. **APPROVAL FOR SUBMITTAL OF MULTIPLE PROPOSALS TO THE UNITED STATES FISH AND WILDLIFE SERVICE – YREKA OFFICE FOR FUNDING THROUGH THE ADMINISTRATION PROGRAM, THE FISHERIES PROGRAM AND THE PARTNERS FOR FISH & WILDLIFE PROGRAM:** The Acting District Manager presented copies of three proposals that have already been submitted to the Yreka Office. This included a revised version of the *Organizational Support and Project Development Proposal* (submitted last year) as well as the annual Scott River spawning ground surveys for both fall-run Chinook salmon and winter-run coho salmon. The first proposal is especially important as it will provide staff with the ability to participate in basin-wide planning efforts, address technical assistance requests, develop voluntary habitat restoration projects and compile funding applications all in relation to improving conditions for anadromous fish. She also explained that the RCD is preparing two additional funding proposals aimed at the Partners for Fish & Wildlife Program. One is for the second portion of the funds needed to complete the *Scott River Off-Channel Habitat Project* (RCD Reference #26-3); if approved it may come through as a modification to that Agreement. The other is being put forward in coordination with Ecotrust Forest Management for an aspen restoration project within Big Meadows. The RCD will be responsible for the buck and pole fencing component. There was some discussion regarding the scope work, budget and matching contributions of this proposal.

Motion: Jopson moved/Harris second, to approve submittal of multiple proposals to the United States Fish and Wildlife Service as discussed.
Vote: 3 ayes (Jopson, Maddox, Harris), 0 noes, 1 absent (Luiz), MOTION PASSED.
- B. **CONSIDERATION OF SUBMITTING A PROPOSAL TO THE CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE'S 2018 FISHERIES RESTORATION GRANT PROGRAM:** The Acting District

Manager suggested that the RCD submit a proposal to CA Dept. of Fish and Wildlife covering several years of coho salmon spawning ground surveys in order to build stability into the monitoring program. She explained that she is unfamiliar with the 2018 application process and likely does not have sufficient time before the March 30th deadline but would like permission for submittal should everything fall into alignment. The Board of Directors expressed support for maintaining fisheries trend monitoring within the Scott River Watershed. There was some discussion of other potential funding sources such as the Coastal Conservancy or the National Oceanic & Atmospheric Administration.

Motion: Jopson moved/Harris second, to approve submittal of a proposal to the CA Dept. of Fish and Wildlife 2018 Fisheries Restoration Grant Program for the Annual Scott River Coho Salmon Spawning Ground Surveys.

Vote: 3 ayes (Jopson, Maddox, Harris), 0 noes, 1 absent (Luiz), MOTION PASSED.

C. Financial Report and Payment of Bills – Acting District Manger

- a) Financial Report: A Financial report was presented and reviewed.
- b) Monthly Reconciliation of the Scott Valley Bank Account: A reconciliation of the Scott Valley Bank Account was presented and reviewed.
- c) Warrants for Approval:
 - Warrant #1 \$7,744.88
 - Warrant #2 \$7,043.54
- d) Journal Voucher for Approval: \$2,279.52
- e) Budget forecasting and administrative staffing levels: There was no additional discussion on this topic

Motion: Harris moved/Maddox second, to accept the Financial Report and the Scott Valley Bank Reconciliation as well as approve the payment of Warrant #1 in the amount of \$7,744.88, Warrant #2 in the amount of \$7,043.54, and the Journal Voucher in the amount of \$2,279.52.

Vote: 3 ayes (Jopson, Maddox, Harris), 0 noes, 1 absent (Luiz), MOTION PASSED.

- f) Acceptance of charitable contribution: The Acting District Manager explained that Cal-Forest Nurseries & Mountain Crest Gardens made a charitable contribution to the RCD on February 16th 2018 in the amount of \$10,000. The Board of Directors must accept the donation before it can be deposited with the Siskiyou County Auditors Office. Lindsay Magranet presented an acknowledgement letter for review.

Motion: Harris moved/Maddox second, to accept the charitable contribution from Cal-Forest Nurseries & Mountain Crest Gardens in the amount of \$10,000.

Vote: 3 ayes (Jopson, Maddox, Harris), 0 noes, 1 absent (Luiz), MOTION PASSED.

3. REPORTS:

- A. Agencies – NRCS – Jim Patterson explained that he has been involved in meetings with the Siskiyou County Agricultural Department and Natural Resources Policy staff in preparation for a presentation to the Board of Supervisors. He also stated that NRCS has a fiscal year budget and the Environmental Quality Incentives Program is ongoing. Lastly, if there is interest, Jim mentioned that he could connect the RCD with representatives from PastureMap, a GIS application for herd management.
- B. Projects – Staff. Staff did not have any additional items to report.
- C. SRWT – none.
- D. SRWC – none.
- E. Administration – The Acting District Manager reported that she presented at the Scott Watershed Informational Forum on February 23rd 2018 about floodplain restoration projects implemented by the RCD in the last three years. She also asked each of the Board Members to complete Ethics Training so that they would be well enough informed to assist her in maintaining District compliance. Finally, she mentioned that staff are working on preparing a Public Records Act Request Policy for review at the next meeting.
- F. Directors: Tom Jopson suggested that the RCD consider establishing a strategic plan for addressing the restoration of fisheries resources within the Scott River, which should include the prioritization of improving passage through the historic mining tailings.

4. AGENDA ITEMS FOR NEXT MEETING: April 12th, 2018

Public Records Act Request Policy

5. ADJOURN: With no further business, Jeff Maddox adjourned the meeting at 8:26 P.M.

Lindsay Magranet, Acting District Manager

No Corrections X Corrected by Insertions _____

Approved Caroline Luiz Date 4/23/18
Caroline Luiz, Board Chairman

Minutes are subject to change/correction when submitted for approval at the next meeting, and do not become official until all appropriate signatures are affixed.
Availability of Public Records. All materials related to an open session item that were distributed at the meeting, which are not exempt from disclosure pursuant to the California Public Records Act, are available for public inspection at 450 Main Street, Etna, CA 96027 during normal business hours.