



SISKIYOU RESOURCE CONSERVATION DISTRICT

BOARD OF DIRECTORS

REGULAR MEETING

MINUTES

THURSDAY, MAY 8TH, 2025 – 7:00 P.M. IN PERSON OR TELECONFERENCE

Our Mission: *Identify conservation and watershed enhancement needs and offer assistance to landowners and resource managers to meet those needs through technical, financial and educational leadership.*

1. CALL TO ORDER: Meeting was called to order at 7:17 pm

- A. Establish Quorum
- B. Pledge of Allegiance
- C. Roll Call and Introductions – Board Members Present: Barry Brown, Peter Garaventa, Caroline Luiz, Jeff Maddox; Staff Present: Tamara Braden, Evan Senf; Others Present: Jim Patterson (NRCS)
- D. Agenda Adjustments & Approval – Jim Patterson to give Agency Report, Section 5, at beginning of meeting
- E. Open Forum – None

2. OPEN SESSION BUSINESS: (DISCUSSION AND ACTION)

- A. Review and approve Minutes from meeting on 4/11/24 and 1/8/25, 2/13/25, 3/13/25, 4/10/25 – Minutes from 1/8/25 and 2/13/25 were presented. Jeff Maddox motioned to approve the minutes as presented, seconded by Peter Garaventa. Vote: 3-0-1-0; Brown abstained as he was not present at either of those meetings.

- B. Financial Report & Payment of Bills –District Bookkeeper
 - i. Financial Report
 - ii. Monthly Reconciliation of the Mechanics Bank Account
 - iii. Warrants for Approval
 - iv. Journal Voucher for Approval

Tamara Braden presented a comprehensive, informing the Board that payroll taxes were still in arrears as a substantial amount of the funds of the SRCD are being held in retention. She noted that payroll has been going out, along with the Cal Trout payment, but there has been limited funding available for any additional payments. Peter Garaventa motioned to approve the payment of the Warrants, Journal Voucher, and Mechanic’s Bank reconciliation, contingent upon funds available to pay, seconded by Barry Brown. Vote: 4-0-0-0

- C. Discuss / approve Siskiyou County Preliminary Budget for FY 25/26 – Tamara Braden informed the Board that she and Evan Senf had worked together to develop the Preliminary Budget for FY 25/26 and presented it to the Board for consideration. Jeff Maddox motioned to approve the Preliminary Budget for FY 25/26, seconded by Peter Garaventa. Vote: 4-0-0-0

- D. Continuation of discussion / approval of Siskiyou RCD Long-Term Plan for 2025-2029 – Evan Senf presented the Board with his final draft of the Siskiyou RCD Long-Term Plan for 2025-2029. Jeff Maddox motioned to approve the Siskiyou RCD Long-Term Plan for 2025-2029, seconded by Barry Brown. Vote: 4-0-0-0

- E. Discuss / approve opening recruitment for new Field Tech or summer season – Evan Senf informed the Board that he would like to move forward with the recruitment process for hiring 1 Field Tech for the

summer season to work on the fire grant, RCD Job # 88-1. The Board gave permission to begin the recruitment process.

3. NEW BUSINESS:

A. SRCD Staff to present preliminary outline for budget, tasks and equipment for RCD Job # 88-1, North Coast Wildfire Resilience and Implementation Grant Program – Evan Senf presented the Board with an outline for what he envisioned would be necessary to complete the deliverables for the newly awarded grant from the Coastal Conservancy. He stated that the primary focus will be on structure protection and the equipment budget is set up for long-term future use.

4. OLD BUSINESS UPDATES:

8:20 pm

- A. Update on search for Auditor – Tamara Braden reported that she has been in contact with Maze and Associates and is waiting for a response to a request to take our district on as a client. She has provided them with the most recent Audited Financial Statements and will update the Board on their response at the next meeting.
- B. Update on status of Payroll Tax arrears / payments – Tamara Braden reported that the SRCD has received a letter from the IRS requesting another 60 days to review our documentation and requests for abatement. She will provide additional information as it becomes available.

5. REPORTS:

- A. Agencies – Jim Patterson (NRCS) reported that they have a final move-out date of 6/20/25 and there is no option for renewal, but he still does not have an office to which he can relocate. He is hoping for a place within the Forest Service building, with the next alternative being the NRCS office in Redding. There may be service interruptions. He said that he has lost a forester and an engineer due to early buy-outs. He said that he has some pre-approved projects from 2021 that will be happening, but he is expecting to be in transition, so he has hopes that Heather Wood will be helping with those in the interim. He said that funding for technical assistance for the Scott River Water Trust has been unfrozen, so he will be meeting with them to get help out in the field. He does not expect to be available for the next SRCD meeting.
- B. Scott River Watershed Council - None
- C. Scott River Water Trust - None
- D. Projects – Staff – Evan Senf discussed the model that the staff built of a river water table to be used for educational outreach purposes. The model was used for an outreach event at Golden Eagle Charter School in Mt. Shasta. Evan also reported that he has finished setting up the chat bot on the website to assist people with the digital library. He showed some of the merchandise that Christina Giertz has been working on (hats and mugs), which are expected to be available in local stores in the future.
- E. Administration – District Manager - None
- F. Directors - None

6. AGENDA ITEMS FOR NEXT MEETING: June 12th, 2025

- Update on recruitment for Field Tech position
- Update on IRS issues
- Update on search for Auditor

7. **ADJOURN** – Barry Brown motioned to adjourn, seconded by Jeff Maddox. Voet: 4-0-0-0
Meeting was adjourned at 8:30 pm.

Tamara Braden, District Bookkeeper

No Corrections _____ Corrected by Insertions _____

Approved _____ Date _____
Caroline Luiz, Board Chairman

Minutes are subject to change/correction when submitted for approval by the Board of Directors at the next regular meeting, and do not become official until all appropriate signatures are affixed.
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