



SISKIYOU RESOURCE CONSERVATION DISTRICT

SPECIAL BOARD MEETING

Etna City Council Chambers
442 Main Street, Etna, CA
MINUTES

August 16th 2018

Approved

Our Mission: *Identify conservation and watershed enhancement needs, and offer assistance to landowners and resource managers to meet those needs through technical, financial and educational leadership.*

1. CALL TO ORDER:

- A. **Establish Quorum:** Caroline Luiz called the meeting to order at 7:12 P.M.
- B. **Pledge of Allegiance:** The pledge of allegiance was led by Preston Harris.
- C. **Introductions:** Introductions were not necessary.
 - i. Directors Present: Caroline Luiz, Tom Jopson, Jim Harris, Jeff Maddox
 - ii. Directors Absent: none
 - iii. Staff Present: Lindsay Magranet, Preston Harris
 - iv. Public Present: Lorrie Bundy (NRCS)
- D. **Agenda Adjustments & Approval:** The agenda was accepted by Chairman Luiz as presented.
- E. **Approval of Minutes: May 31st, 2018 Special Board Meeting:** Tom Jopson excused himself from participating in this agenda item as he was not present at the May 31st 2018 Special Board Meeting.

Motion: Maddox moved/ Harris second, to approve the May 31st 2018 Special Board Meeting Minutes as presented.

Vote: 3 ayes (Luiz, Maddox, Harris), 0 noes, 1 abstain (Jopson) MOTION PASSED.
- F. **Approval of Minutes: June 21st, 2018 Special Board Meeting:** Jim Harris excused himself from participating in this agenda item as he was not present at the June 21st 2018 Special Board Meeting.

Motion: Jopson moved/ Maddox second, to approve the June 21st 2018 Special Board Meeting Minutes as presented.

Vote: 3 ayes (Luiz, Maddox, Jopson), 0 noes, 1 abstain (Harris) MOTION PASSED.
- G. **Approval of Minutes: July 12th, 2018 Regular Board Meeting:** Jim Harris excused himself from participating in this agenda item as he was not present at the July 12th, 2018 Regular Board Meeting.

Motion: Jopson moved/ Maddox second, to approve the July 12th, 2018 Regular Board Meeting Minutes with the revision of a typographical error.

Vote: 3 ayes (Luiz, Maddox, Jopson), 0 noes, 1 abstain (Harris) MOTION PASSED.
- H. **Approval of Minutes: August 6th, 2018 Special Board Meeting:**

Motion: Harris moved/ Jopson second, to approve the August 6th, 2018 Special Board Meeting Minutes as presented.

Vote: 4 ayes (Luiz, Maddox, Jopson, Harris), 0 noes MOTION PASSED.
- I. **Open Forum – 3 minute limit:** None.

2. BUSINESS: (DISCUSSION AND ACTION)

- A. **RESOLUTION – Adoption of Fiscal Year 2018-2019 Budget for submittal to the Siskiyou County Auditors Office:** The Acting District Manager explained that the Siskiyou County Auditors Office had not yet completed the contingency calculations for the Fiscal Year 2018-19 Budget, so this agenda item would need to be postponed until the next meeting.
- B. **RESOLUTION – Adoption of the Supplemental Mitigated Negative Declaration for the *Scott River Bioengineered Streambank Enhancement* (now part of the *Scott River Stream Restoration and Sediment Reduction Program* (RCD Reference #44-8)):** The Acting District Manager reiterated the chain of events that

led to the decision to prepare a Supplemental Mitigated Negative Declaration for the Scott River river-mile 42 (river-kilometer 67) project site (also known as the Rancho del Sol project site). She explained the status/timeline of the CEQA process and presented the Supplemental MND for review by the Board of Directors. There was discussion of the impacts to biological resources including the planned bank swallow mitigation component as well as conversation around the public comments that were received and how they were addressed.

Motion: Jopson moved/ Harris second, to approve the Resolution adopting a Supplemental Mitigated Negative Declaration for the Scott River Bioengineered Streambank Enhancement Project.

Vote: 4 ayes (Luiz, Maddox, Jopson, Harris), 0 noes MOTION PASSED.

- C. **Approval of a Subcontract for Professional Services offered to Natural Systems Design for engineering services associated with the instream component of the *Lower Scott Valley Stream Habitat Restoration Project* as funded by the Karuk Tribe (RCD Reference #21-4):** The Acting District Manager explained that this Contract represents the initial funding installment for the development of a comprehensive instream restoration plan for the Scott River through the Menne Ranch. The Scope of Work was reviewed and there was discussion of the specific deliverables from Natural Systems Design as well as the expansion of this Contract when matching contributions from the Bureau of Reclamation (RCD Reference #60-3) and United States Fish and Wildlife Service (Agreement pending) become available.

Motion: Jopson moved/ Maddox second, to approve entering into a Subcontract for Professional Services with Natural Systems Design for engineering services associated with the instream component of the *Lower Scott Valley Stream Habitat Restoration Project* as funded by the Karuk Tribe in the amount of \$12,075.

Vote: 4 ayes (Luiz, Maddox, Jopson, Harris), 0 noes MOTION PASSED.

- D. **Approval of a Subcontract for Construction Services offered to North Rivers Construction for implementation of the Rancho del Sol streambank stabilization under the *Scott River Stream Restoration and Sediment Reduction Program* (RCD Reference #44-8 and #44-9):** The Acting District Manager presented the Contract to the Board of Directors for review and explained that the environmental compliance documents still needed to be finalized for inclusion in the Scope of Work. She mentioned that the Contract had been reviewed by a contracting specialist from the Special District Risk Management Authority. Preston Harris reiterated the planned timeline for implementation of the Scott River rkm 67 (Rancho del Sol) streambank stabilization.

Motion: Harris moved/ Maddox second, to approve entering into a Subcontract for Construction Services with North Rivers Construction for implementation of the Rancho del Sol streambank stabilization, not to exceed \$105,480.

Vote: 4 ayes (Luiz, Maddox, Jopson, Harris), 0 noes MOTION PASSED.

- E. **Review and Acceptance of National Fish and Wildlife Foundation Agreement 0125.18.060729 for the *Scott River Stream Restoration and Sediment Reduction Program* – \$80,000 of federal funding from the U.S. Fish and Wildlife Service:** The Acting District Manager reminded the Board of Directors that late last year the RCD sought additional funds to implement more extensive streambank stabilization treatments on the Scott River at two sites that were seriously impacted by high flow in 2015 and 2017. NFWF Agreement 0125.18.060729 is the outcome of that effort and will directly contribute to the existing *Scott River Stream Restoration and Sediment Reduction Program* currently funded by the State Water Resources Control Board (RCD Reference #44-8) and the United States Fish and Wildlife Service (RCD Reference #44-9). There was brief discussion of the scope of work, budget and term. The Acting District Manager confirmed that the RCD would receive the recently approved and federally negotiated indirect cost rate on this Agreement.

Motion: Maddox moved/ Jopson second, to approve entering into Agreement 0125.18.060729 with the National Fish and Wildlife Service to apply an additional \$80,000 in federal funds to the *Scott River Stream Restoration and Sediment Reduction Program*.

Vote: 4 ayes (Luiz, Maddox, Jopson, Harris), 0 noes MOTION PASSED.

- F. **Financial Report and Payment of Bills – Acting District Manger**
- i. Financial Report: A Financial report was presented and reviewed.
 - ii. Monthly Reconciliation of the Mechanics Bank Account: A reconciliation of the Mechanics Bank Account was presented and reviewed.

iii. Warrants for Approval:

Warrant #2 \$7,951.03

Warrant #3 \$8,661.64

iv. Journal Voucher for Approval: \$2,566.79

Motion: Harris moved/Maddox second, to accept the Financial Report and the Mechanics Bank Reconciliation as well as approve the payment of Warrant #1 in the amount of \$7,951.03, Warrant #2 in the amount of \$8,661.64 and the Journal Voucher in the amount of \$2,566.79.

Vote: 4 ayes (Luiz, Maddox, Jopson, Harris), 0 noes MOTION PASSED.

3. REPORTS:

- A. Agencies – NRCS – Lorrie Bundy reminded the Board of Directors that there will be a Local Working Group Meeting on September 11th 2018. She also mentioned that the 2018 Farm Bill is being reviewed by Congress and the Yreka Field Office not likely to have information about appropriations until February 2019.
- B. Projects – Staff did not have any additional items to report.
- C. SRWT – none.
- D. SRWC – none.
- E. Administration – The Acting District Manager did not have any additional items to report.
- F. Directors – Tom Jopson mentioned that many agricultural water users were in need of assistance with installing metering equipment on wells pursuant to Senate Bill 88 and he suggested that the RCD apply for funding.

4. AGENDA ITEMS FOR NEXT MEETING:

Fiscal Year 2018-2019 Budget

5. ADJOURN: With no further business, Chairman Luiz adjourned the meeting at 8:37 P.M.

Lindsay Magranet, Acting District Manager

No Corrections X Corrected by Insertions _____

Approved Caroline Luiz Date 9-13-2018
Caroline Luiz, Board Chairman

Minutes are subject to change/correction when submitted for approval at the next meeting, and do not become official until all appropriate signatures are affixed.

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