



SISKIYOU RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

REGULAR MEETING AGENDA

THURSDAY – APRIL 08, 2021 – 7:00 P.M. TELECONFERENCE

IMPORTANT NOTICE

Based on mandates by the Governor through Executive Order 33-20 to shelter in place and guidance from the County Public Health Officer to minimize the spread of coronavirus, please note the following changes to the District's public meeting procedures:

- There will not be a physical meeting location; both the Etna City Hall and the District Office are currently closed to the public
- Board meetings will be conducted via teleconference using [freeconferencecall.com](https://www.freeconferencecall.com), as allowed under Executive Order 29-20
- All members of the public seeking to observe and/or to address the Board of Directors may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING

Telephone: Listen to the meeting live by calling **605-472-5616** and, when prompted, entering the access code **283012** followed by the number sign #.

Internet: Watch a live stream of the meeting from a computer or mobile device by navigating to <https://www.freeconferencecall.com/>. Under the Online Meetings tab select Join Meeting, enter the online meeting ID: **sisqrcd**. You will be asked to enter your name and email.

HOW TO SUBMIT PUBLIC COMMENTS

Written Comments: Written comments should be submitted via email to sisqrcd@sisqtel.net with a subject line of "Public Comment". In the body of the email, please reference the specific agenda item number to which your comment pertains, otherwise it will be brought up during the Open Forum. Your comment will be read aloud at the meeting and is subject to the 3-minute time limit. All written comments submitted via email must be received by 7 P.M. the day of the meeting.

Telephonic / Electronic Comments: During the meeting the Board Chairman will periodically announce the opportunity to make public comments. Comments can be made by voice or typed into the comment field of [freeconferencecall.com](https://www.freeconferencecall.com), where they will be read aloud by the Board Chairman.

ACCESSIBILITY INFORMATION

Anyone who needs assistance to be able to observe, participate and/or access meeting related materials should contact the District Manager at sisqrcd@sisqtel.net (recommended contact method) or 530-467-3975 before the meeting. In compliance with the Americans with Disabilities Act, those requiring special accommodations should notify the District Manager at sisqrcd@sisqtel.net (recommended contact method) or 530-467-3975. Notification at least 48 hours prior to the meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility.

PUBLIC RECORDS

All materials related to an open session item on the agenda that are distributed to the Board of Directors and which are not exempt from disclosure pursuant to the California Public Records Act, will be made available for public inspection at the time they are distributed to the Board of Directors through the District website: <https://www.siskiyourcd.com/meetings>. Public records may also be requested by directly contacting the District Manager at sisqrcd@sisqtel.net (recommended contact method) or 530-467-3975.

THURSDAY – APRIL, 2021 – 7:00 P.M. TELECONFERENCE

Our Mission: *Identify conservation and watershed enhancement needs and offer assistance to landowners and resource managers to meet those needs through technical, financial and educational leadership.*

1. CALL TO ORDER:

- A. Establish Quorum 7:00
- B. Pledge of Allegiance
- C. Roll Call and Introductions
- D. Agenda Adjustments & Approval
- E. Approval of Minutes for the March 11, 2021 Regular Board Meeting.
- F. Open Forum – 3-minute limit.

2. PRESENTATIONS

- A. Introduction of Siskiyou RCD New Bookkeeper Tamara Braden
- B. Introduction of Siskiyou RCD New Project Coordinator Lindsay Cummings
- C. Presentation of Current Staffing Plan by DM Wilson

3. BUSINESS: (DISCUSSION AND ACTION)

7:15

- A. Consider entering into contract agreement with Cascade Stream Solutions, LLC to develop a Conceptual Habitat Enhancement Plan aimed at increasing the volume of available rearing habitat for juvenile coho salmon on the Lower Mill Creek. (By motion authorize the DM to enter into an agreement with Cascade Stream Solutions, LLC.) DM Wilson

- A. **Financial Report & Payment of Bills** –District Manager and Bookkeeper T. Braden **7:25**
 - i. Financial Report
 - ii. Monthly Reconciliation of the Mechanics Bank Account
 - iii. Warrants for Approval
 - iv. Journal Voucher for Approval - 20 min.

4. OLD BUSINESS UPDATES

None.

5. REPORTS:

7:45

- A. Agencies
- B. Scott River Watershed Council
- C. Scott River Water Trust
- D. Projects – Staff
- E. Administration – District Manager
- F. Directors

6. AGENDA ITEMS FOR NEXT MEETING: May 13th, 2021

8:00

7. ADJOURN

8:05

Agendas are available on the District website at <https://www.siskiyourcd.com/meetings> or by directly contacting the District Manager at sisgrcd@sisqtel.net (recommended contact method) or 530-467-3975.

Item 1E



SISKIYOU RESOURCE CONSERVATION DISTRICT
REGULAR BOARD MEETING
MINUTES

THURSDAY – MARCH 11, 2021 – 7:00 P.M. TELECONFERENCE

Our Mission: Identify conservation and watershed enhancement needs and offer assistance to landowners and resource managers to meet those needs through technical, financial and educational leadership.

1. CALL TO ORDER:

- A. Establish Quorum **Board Member Maddox called the meeting to order at 7:14 Quorum with Board Members Jopson, Maddox and Harris. Chairman to arrive later.**
- B. Pledge of Allegiance **Led by Chris Voigt**
- C. Roll Call and Introductions **Started by Board Member Mattox. Chairman Luiz arrived at 7:18. Staff Lindsay Magranet, Chris Voigt, Lea Van de Water, Guests Jim Patterson**
- D. Agenda Adjustments & Approval Request for emergency Close Session Item to be added prior to Item 2. **Motion by Board Member Jopson, Seconded by Board Member Harris. All in favor: Jopson, Harris, Maddox. Chairman Luiz absent at time of vote. Motion Passes.**
- E. Approval of Minutes for the January 14, 2021 Regular Board Meeting. **Motion by Board Member Maddox, Seconded by Board Member Harris. All in favor: Harris, Maddox and Chairman Luiz. Board Member Jopson abstained. Motion Passes.**
- F. Approval of Minutes for the February 11, 2021 Regular Board Meeting **Motion by Board Member Jopson, Seconded by Board Member Maddox. All in favor: Jopson, Maddox and Chairman Luiz. Board Member Harris abstained. Motion Passes.**
- G. Open Forum – 3-minute limit. None.

EMERGENCY ITEM: Close Session to discuss Public Employee Performance Evaluation pursuant to Government Code 54957. Board and Staff (Wilson and Magranet) went into close session at 7:22 for discussion. Came out of Close Session at 7:52 reporting “Direction Given to Staff”.

2. PRESENTATIONS

- A. Introduction of Siskiyou RCD New Bookkeeper Tamara Braden **Cancelled as Tamara was unavailable. To bring back at April meeting.**

3. BUSINESS: (DISCUSSION AND ACTION)

- A. Consider accepting Grant Agreement Number 3020-603 titled the “Financial Assistance Program Grant” from the California Department of Conservation for \$15,000 for an invasive plant management program. (By motion approval the acceptance of the grant and authorize the DM to sign the grant agreement) **DM Wilson Motion to approve by Board Member Jopson, Seconded by Board Member Harris. All in favor: Jopson, Harris, Maddox and Chairman Luiz. Motion Passes.**
 - B. Consider entering into contract agreement with Cascade Stream Solutions, LLC to develop a Conceptual Habitat Enhancement Plan aimed at increasing the volume of available rearing habitat for juvenile coho salmon on the Lower Mill Creek. (By motion authorize the DM to enter into an agreement with Cascade Stream Solutions, LLC.) **DM Wilson Tabled until next meeting.**
- A. **Financial Report & Payment of Bills –District Manager and Bookkeeper T. Braden**
 - i. Financial Report
 - ii. Monthly Reconciliation of the Mechanics Bank Account
 - iii. Warrants for Approval

- iv. Journal Voucher for Approval - 10 min. Presented by Lindsay Magranet as Tamara was unavailable. Motion by Board Member Harris, Seconded by Board Member Jopson. All in favor: Jopson, Harris, Maddox and Chairman Luiz. Motion Passes.

4. OLD BUSINESS UPDATES

None.

5. REPORTS:

- A. Agencies
- B. Scott River Watershed Council
- C. Scott River Water Trust
- D. Projects – Staff
- E. Administration – District Manager
- F. Directors

6. AGENDA ITEMS FOR NEXT MEETING: April 8th, 2021

7. ADJOURN Meeting Adjourned at 8:47

Mike Wilson District Manager

No Corrections ____ Corrected by Insertions _____

Approved _____ Date _____

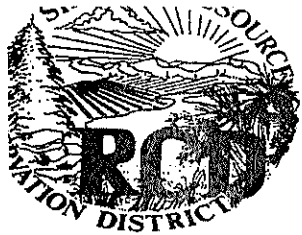
Caroline Luiz, Board Chairman

Minutes are subject to change/correction when submitted for approval by the Board of Directors at the next regular meeting, and do not become official until all appropriate signatures are affixed.

PUBLIC RECORDS

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SISKIYOU RESOURCE CONSERVATION DISTRICT

STAFF REPORT

Item 3A

Consider entering into contract agreement with Cascade Stream Solutions, LLC to develop a Conceptual Habitat Enhancement Plan aimed at increasing the volume of available rearing habitat for juvenile coho salmon on the Lower Mill Creek.

SUMMARY: The District Manager will present a draft contract during the regular April 08, 2021 Board Meeting for the Siskiyou Conservation District.

ACTION: By Motion, authorize the District Manger to enter into an agreement with Cascade Stream Solutions, LLC to perform the scope of work described in the draft contract.