



SISKIYOU RESOURCE CONSERVATION DISTRICT

REGULAR BOARD MEETING

Etna City Council Chambers

442 Main Street, Etna, CA

MINUTES

October 11th 2018

Approved

Our Mission: *Identify conservation and watershed enhancement needs, and offer assistance to landowners and resource managers to meet those needs through technical, financial and educational leadership.*

1. CALL TO ORDER:

- A. **Establish Quorum:** Caroline Luiz called the meeting to order at 7:26 P.M.
- B. **Pledge of Allegiance:** The pledge of allegiance was led by Preston Harris.
- C. **Introductions:** Introductions were not necessary.
 - i. Directors Present: Caroline Luiz, Tom Jopson, Jeff Maddox
 - ii. Directors Absent: Jim Harris
 - iii. Staff Present: Lindsay Magranet, Preston Harris
 - iv. Public Present: Jim Patterson (NRCS)
- D. **Agenda Adjustments & Approval:** The agenda was accepted by Chairman Luiz as presented.
- E. **Approval of Minutes: September 13th, 2018 Regular Board Meeting:**

Motion: Jopson moved/ Maddox second, to approve the September 13th, 2018 Regular Board Meeting Minutes with the correction of a spelling error.

Vote: 3 ayes (Luiz, Maddox, Jopson), 0 noes, 1 absent (Harris) **MOTION PASSED.**
- F. **Open Forum – 3 minute limit:** None.

2. BUSINESS: (DISCUSSION AND ACTION)

- A. **Approval of a Subcontract for Special Services by Independent Contractor for Time and Materials offered to Jim Morris for the Mid-Klamath River Fall Chinook Spawner Surveys (RCD Reference #8-14):** The Acting District Manager explained that the Contract is the same as last season and involves compensation for conducting spawning ground surveys through Index Reach 12 and 13 with Etna High School students.

Motion: Jopson moved/ Maddox second, to approve entering into a Subcontract for Special Services by Independent Contractor with Jim Morris for the *Mid-Klamath River Fall Chinook Spawner Surveys*.

Vote: 3 ayes (Luiz, Maddox, Jopson), 0 noes, 1 absent (Harris) **MOTION PASSED.**
- B. **Consideration of allowing the Acting District Manager to hire a temporary Field Technician for the Mid-Klamath River Fall Chinook Spawner Surveys (RCD Reference #8-14):** The Acting District Manager explained that she could use someone to fill-in as a Field Crew Leader a couple of days per week during the Chinook run. She reached out to Scott River cooperators for references and received one potential candidate, who was only willing to participate as a volunteer with a stipend. There was discussion around volunteer agreement provisions, options for a possible stipend, and release of liability.

Motion: Jopson moved/Maddox second, to allow the Acting District Manager to secure temporary assistance for the *Mid-Klamath River Fall Chinook Surveys* as needed, including through a volunteer agreement with a daily stipend.

Vote: 3 ayes (Luiz, Maddox, Jopson), 0 noes, 1 absent (Harris) **MOTION PASSED.**
- C. **Review and Acceptance of National Fish and Wildlife Foundation Agreement 0208.18.060447 for the Lower Scott Valley Stream Habitat Restoration: Phase II – \$73,373.96 of federal funding from the U.S. Fish and Wildlife Service:** Preston Harris explained that this agreement will contribute to the development of a comprehensive restoration approach for the full 2.75 mile study reach of the Scott River. It will support RCD

staff in habitat typing and physical monitoring as well as cover subcontracts with Natural Systems Design and Cascade Stream Solutions for engineering of instream and off-channel components.

Motion: Jopson moved/Maddox second, to accept National Fish and Wildlife Agreement 0208.18.060447 for the *Lower Scott Valley Stream Habitat Restoration: Phase II*.

Vote: 3 ayes (Luiz, Maddox, Jopson), 0 noes, 1 absent (Harris) MOTION PASSED.

D. Financial Report and Payment of Bills – Acting District Manger

- i. Financial Report: A Financial report was presented and reviewed.
- ii. Monthly Reconciliation of the Mechanics Bank Account: A reconciliation of the Mechanics Bank Account was presented and reviewed.
- iii. Warrants for Approval:
 - Warrant #1 \$8,442.47
 - Warrant #2 \$857.27
- iv. Journal Voucher for Approval: \$2,160.88

Motion: Maddox moved/Jopson second, to accept the Financial Report and the Mechanics Bank Reconciliation as well as approve the payment of Warrant #1 in the amount of \$8,442.47, Warrant #2 in the amount of \$857.27, and the Journal Voucher in the amount of \$2,160.88 all contingent upon available funds.

Vote: 3 ayes (Luiz, Maddox, Jopson), 0 noes, 1 absent (Harris) MOTION PASSED.

3. REPORTS:

- A. Agencies – NRCS – Jim Patterson reported that, based on input from the Local Working Group, new Environmental Quality Incentives Program (EQIP) financial assistance applications will be organized based on priority (low/medium/high) and the Yreka Field Office will try to fulfill several of each so that funding won't be excluding any land use or project type. Although the 2018 Farm Bill is still being negotiated, the EQIP will be unaffected because it has already been authorized through 2019. NRCS staff will continue to participate in larger partnership projects that are ongoing. Jim stated that he is planning for interviews with Professional Forester applicants in late November but is also investigating other third-party opportunities for forestry assistance. Lastly, he apologized for the last minute cancellation of our lunch meeting with the State Conservationist.
- B. Projects – Preston Harris reported that the Rancho del Sol streambank stabilization has been mostly implemented; there is a small amount of revegetation work still to be completed. The RCD is also planning for riparian planting through the South Fork Scott River project site this fall. Preston Harris explained that the water users of French Creek Diversion 43 have settled on a preferred concept for an alternative extraction point and the RCD will be working with Cascade Stream Solutions and the Natural Resources Conservation Service to finalize engineered plans. Lindsay Magranet explained that the winter work items will also involve environmental compliance for the Menne Ranch off-channel pond, the Fort Goff Creek diversion improvement and the Scarface Cattle Company streambank stabilization.
- C. SRWT – Preston Harris explained that the Scott River Water Trust is focusing on long-term and permanent flow enhancement opportunities and that seasonal transactions were limited through the summer of 2018. He also mentioned that the SRWT will not be able to pay RCD invoices until November.
- D. SRWC – none.
- E. Administration – The Acting District Manager reported that the RCD received an award from the its insurance carrier (the Special District Risk Management Authority) for no paid claims over the previous 5 program years.
- F. Directors – The Board of Directors requested that the Acting District Manager check for terms that might be ending in November. Several members also expressed interested in participating in a field tour of some of the recent RCD projects.

4. AGENDA ITEMS FOR NEXT MEETING:

NFWF Agreement 0208.18.060263

Subcontract with GS Black

Submittal of proposal to 2019 Nonpoint Source Grant Program

Additional funding for Subcontracts with Natural Systems Design and the Mid-Klamath Watershed Council

5. **ADJOURN:** With no further business, Chairman Luiz adjourned the meeting at 8:45 P.M.

Lindsay Magranet, Acting District Manager
No Corrections X Corrected by Insertions _____

Approved Caroline Luiz Date 1/10/19
Caroline Luiz, Board Chairman

Minutes are subject to change/correction when submitted for approval at the next meeting, and do not become official until all appropriate signatures are affixed.

Agendas are available via email or by contacting the RCD office at 530-467-3975. Please email your e-address to sisqred@sisqtel.net