



SISKIYOU RESOURCE CONSERVATION DISTRICT

BOARD OF DIRECTORS

SPECIAL BOARD MEETING

MINUTES

WEDNESDAY, SEPTEMBER 24th, 2025 – 7:00 P.M. IN PERSON OR TELECONFERENCE

Our Mission: *Identify conservation and watershed enhancement needs and offer assistance to landowners and resource managers to meet those needs through technical, financial and educational leadership.*

1. CALL TO ORDER:

- A. Establish Quorum
- B. Pledge of Allegiance
- C. Roll Call and Introductions – Board Members Present: Barry Brown, Peter Garaventa, Caroline Luiz, and Jeff Maddox; Staff Present: Tamara Braden, Evan Senf.
- D. Agenda Adjustments & Approval - None
- E. Open Forum – None

2. OPEN SESSION BUSINESS: (DISCUSSION AND ACTION)

- A. Discuss / approve Resolution # 2025-09-24 : Notice of Intent to Adopt a Mitigated Negative Declaration (MND) for the Upper Mainstem Scott River Habitat Enhancement: Phase I Project – Evan Senf presented a Resolution drafted by the Shasta Valley RCD for RCD Job # 44-12, with a request that it be signed by the Board so the SRCD can move forward with filing CEQA documents. The cost will be approximately \$3500. However, the SRCD does not have funds available now to file the documents, which must be filed by September 30th, 2025 to be eligible for reimbursement under the contract for RCD Job # 44-12. Peter Garaventa motioned to approve Resolution #2025-09-24: Notice of Intent to Adopt a Mitigated Negative Declaration (MND) for the Upper Mainstem Scott River Habitat Enhancement: Phase I Project, seconded by Jeff Maddox. Vote: 4-0-0

Evan Senf updated the Board on an issue that was brought to his attention by Rod Dowse in the prior week regarding the Match requirement for this project. He reported that the Match requirement for this grant is falling short of the required 25% indicated in the contract. Tamara Braden stated that with other grants, the Match requirement has not been as stringent. However, this grant is requiring the match to be covered in cash, which would come from salaries and benefits of SRCD staff. Ultimately, this could cause the SRCD not to receive payment on the final invoice or retention. There is a stipulation in the grant that allows for a waiver on Match, but a request for the waiver would have needed to be submitted months ago. Tamara Braden and Evan Senf met with the grant manager to discuss how we can correct this issue. A letter of request will be submitted to the Department of Conservation tomorrow to request special consideration of a waiver. If the waiver is not approved, the SRCD may be liable for up to \$139,000 in Match, resulting in further financial arrears for the District. Updates will be provided at next meeting.

6. AGENDA ITEMS FOR NEXT MEETING: October 9th, 2025

- Caroline Luiz requested an update on the application for the Working Capital Financing Program
- Update on Match requirements for RCD Job # 44-12

7. **ADJOURN** – Meeting was adjourned at 7:32 pm

Tamara Braden, District Bookkeeper

No Corrections _____ Corrected by Insertions _____

Approved _____ Date _____
Caroline Luiz, Board Chairman

Minutes are subject to change/correction when submitted for approval by the Board of Directors at the next regular meeting, and do not become official until all appropriate signatures are affixed.
--

PUBLIC RECORDS

All materials related to an open session item on the agenda that are distributed to the Board of Directors and which are not exempt from disclosure pursuant to the California Public Records Act, will be made available for public inspection at the time they are distributed to the Board of Directors through the District website: <https://www.siskiyoured.com/meetings>. Public records may also be requested by directly contacting the District Manager at sisqrcd@sisqtel.net (recommended contact method) or 530-467-3975.