



**SISKIYOU RESOURCE CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS**  
**REGULAR MEETING**  
**AGENDA**

**THURSDAY – NOVEMBER 16<sup>th</sup>, 2023 – 7:00 P.M. IN PERSON OR TELECONFERENCE**

**HOW TO OBSERVE THE MEETING**

**In-Person:** RCD Office, 450 Main Street, Etna, CA 96027

**Telephone:** Listen to the meeting live by calling **605-472-5616** and, when prompted, entering the access code **283012** followed by the number sign #.

**HOW TO SUBMIT PUBLIC COMMENTS**

**Written Comments:** Written comments should be submitted via email to [sisqrcd@sisqtel.net](mailto:sisqrcd@sisqtel.net) with a subject line of “Public Comment”. In the body of the email, please reference the specific agenda item number to which your comment pertains, otherwise it will be brought up during the Open Forum. Your comment will be read aloud at the meeting and is subject to the 3-minute time limit. All written comments submitted via email must be received by 7 P.M. the day of the meeting.

**Telephonic / Electronic Comments:** During the meeting the Board Chairman will periodically announce the opportunity to make public comments. Comments can be made by voice or typed into the comment field of [freeconferencecall.com](http://freeconferencecall.com), where they will be read aloud by the Board Chairman.

**ACCESSIBILITY INFORMATION**

Anyone who needs assistance to be able to observe, participate and/or access meeting related materials should contact the District Manager at [sisqrcd@sisqtel.net](mailto:sisqrcd@sisqtel.net) (recommended contact method) or 530-467-3975 before the meeting. In compliance with the Americans with Disabilities Act, those requiring special accommodations should notify the District Manager at [sisqrcd@sisqtel.net](mailto:sisqrcd@sisqtel.net) (recommended contact method) or 530-467-3975. Notification at least 48 hours prior to the meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility.

**PUBLIC RECORDS**

All materials related to an open session item on the agenda that are distributed to the Board of Directors and which are not exempt from disclosure pursuant to the California Public Records Act, will be made available for public inspection at the time they are distributed to the Board of Directors through the District website:

<https://www.siskiyougcd.com/meetings>. Public records may also be requested by directly contacting the District Manager at [sisqrcd@sisqtel.net](mailto:sisqrcd@sisqtel.net) (recommended contact method) or 530-467-3975.

**THURSDAY, NOVEMBER 16<sup>th</sup>, 2023 – 7:00 NP.M. IN PERSON OR TELECONFERENCE**

**Our Mission:** *Identify conservation and watershed enhancement needs and offer assistance to landowners and resource managers to meet those needs through technical, financial and educational leadership.*

**1. CALL TO ORDER:**

- A. Establish Quorum
- B. Pledge of Allegiance
- C. Roll Call and Introductions
- D. Agenda Adjustments & Approval
- E. Open Forum – 3-minute limit

**7:00**

**2. OPEN SESSION: BUSINESS: (DISCUSSION AND ACTION) 7:10**

- A. Review and approve minutes from meeting on 9/14/23 and 10/12/23 – 5 minutes
- B. Charnna Gilmore to present on behalf of the Scott River Watershed Council – 15 minutes
- C. Board to review policy on retention of equipment purchased through grant funding – discussion/action - 10 minutes
- D. Review payroll policy regarding delayed payments due to funding availability – discussion/action – 10 minutes
- E. Financial Report & Payment of Bills –District Bookkeeper – 15 minutes
  - i. Financial Report
  - ii. Monthly Reconciliation of the Mechanics Bank Account
  - iii. Warrants for Approval
  - iv. Journal Voucher for Approval

**3. OLD BUSINESS UPDATES: 7:55**

- A. None

**4. REPORTS: 7:55**

- A. Agencies
- B. Scott River Watershed Council
- C. Scott River Water Trust
- D. Projects – Staff
- E. Administration – District Manager
- F. Directors

**5. AGENDA ITEMS FOR NEXT MEETING: December 14<sup>th</sup>, 2023 8:15**

**6. CLOSED SESSION: Discuss ongoing issues regarding RCD staff and Board of Directors. 8:20**

**7. RETURN TO OPEN SESSION: Announce action taken, if any, during the closed session.**

**8. ADJOURN 9:00**

Agendas are available on the District website at <https://www.siskiyoucd.com/meetings> or by directly contacting the District Manager at [sisqred@sisqtel.net](mailto:sisqred@sisqtel.net) (recommended contact method) or 530-467-3975.