



SISKIYOU RESOURCE CONSERVATION DISTRICT

REGULAR BOARD MEETING

Etna City Council Chambers

448 Main Street, Etna, CA

MINUTES

July 7th 2016

Approved

Our Mission: *Identify conservation and watershed enhancement needs, and offer assistance to landowners and resource managers to meet those needs through technical, financial and educational leadership.*

1. CALL TO ORDER:

- A. John Spencer, President called the meeting to order at 7:12 P.M.
- B. Pledge of Allegiance led by Janae Scruggs.
- C. Establish Quorum & Introductions: Introductions were not necessary.
 - a. **Directors Present:** John Spencer, Jeff Maddox, Caroline Luiz
 - b. **Directors Absent:** None.
 - c. **Associate Directors Present:** None.
 - d. **Staff Present:** Lindsay Magranet, Preston Harris

Public Present: Jim Patterson (NRCS), Lorrie Bundy (NRCS), Janae Scruggs (CDFW)
- D. Agenda Adjustments & Approval: The agenda was accepted as presented.
- E. Approval of Minutes: June 7th 2016 Special Board Meeting:

Motion: Maddox moved/Luiz second, to approve the June 7th 2016 Special Board Meeting minutes as presented.

Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 abstain MOTION PASSED.
- F. Open Forum – 3 minute limit: none.

2. Business: (DISCUSSION AND ACTION)

- A. Approval of the Subcontract for Professional Services offered to Cascade Stream Solutions for development of engineered plans for the *Mill Creek Streambank Stabilization Project* (RCD Reference #44-7), not to exceed \$7,000.00: The District Secretary notified the Board that the Grant Agreement (F16AC00358) from the U.S. Fish and Wildlife Service recently opened and Final Engineered Plans were needed in order to complete the environmental compliance process. A Subcontract with an attached Scope of Work was presented and briefly reviewed.

Motion: Luiz moved/Maddox second, to approve the Subcontract for Professional Services with Cascade Stream Solutions, not to exceed \$7,000.

Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 abstain MOTION PASSED.
- B. Discussion and Approval for submittal of a proposal to the National Fish and Wildlife Foundation (NFWF) Conservation Partners Program: The Conservation Partners Program is supported by funds from a NFWF/NRCS collaboration to provide technical assistance to private landowners towards priority conservation objectives. The 2016 Request for Proposals includes Pacific Salmon as a priority objective, with eligible projects focused on improving on-farm efficiencies that result in quantifiable benefits to instream flows. Over the past year, the Siskiyou RCD has been working with NFWF and other organizations within the Scott and Shasta River basins to direct funding towards this very same objective, which led to the recent award from the Wildlife Conservation Board for the *Prioritization and Development of Flow Enhancement Opportunities on French Creek*. By leveraging these state funds, the Siskiyou RCD could put forward a very competitive proposal for the planning and development of flow enhancement opportunities on some of the larger ditch systems off the Scott River. Staff suggested a two year request of approximately \$75,000.

Motion: Luiz moved/Maddox second, to approve submittal of a proposal to the NFWF Conservation Partners Program.

Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 abstain MOTION PASSED.

C. Consideration and Approval to accept funds from California Trout Inc.: Preston Harris explained that he has been contracted by California Trout (CalTrout) for the development and coordination of projects within the Scott Valley. CalTrout has a small amount of discretionary funds that could be used to support conservation work by local organizations so long as it fits within the priorities of the Mt. Shasta/Klamath Region. Currently, they are involved in the Scott Valley through the negotiation of SafeHarbor Agreements and salmonid restoration projects. There was discussion around projects types and tasks that might be fitting for this opportunity. The Board of Directors suggested that staff inquire with the Shasta Valley RCD regarding their agreement with CalTrout.

D. **Financial Report & Payment of Bills** – District Secretary

- a. Balance Sheet: A Balance Sheet was presented.
- b. Warrants for Approval: Two Warrants were presented for approval:

Warrant #1 \$7,212.35

Warrant #2 \$29,936.87

Motion: Maddox moved/Luiz second, to accept the Balance Sheet and monthly Scott Valley Bank reconciliation as presented as well as approve the payment of Warrant #1 in the amount of \$7,212.35 and the payment of Warrant #2 in the amount of \$29,936.87.

Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 abstain MOTION PASSED.

- c. Monthly Reconciliation of the Scott Valley Bank Account: A reconciliation of the Scott Valley Bank Account was presented.

3. **REPORTS:**

A. **Agencies** –

- a. NRCS – Jim Patterson mentioned that he is open to exploring ways in which the Yreka Field Office can contribute to the development of projects under the Conservation Partners Program, should the Siskiyou RCD receive funding. However, he reminded staff that he needs to make sure that progress continues to be made on the Cooperative Agreement so that their internal workload can be managed. He also stated that they still have not filled the Registered Professional Forester position. Lastly, Jim invited attendees to an Open House at the renovated NRCS Office in Yreka on July 21st 2016 from 9 A.M. to noon.
- b. CDFW – Janae Scruggs reported that she is back from her Emergency Service and is working to get caught up with her regular Department workload. She mentioned that she may be requested to serve again, however, she was going to try to work out a rotation that allowed her to maintain a level of involvement here.

B. **Projects – Staff:** none.

C. **SRWT** – Preston Harris mentioned that the 2016 Water Leasing Program is about to begin.

D. **SRWC** – none.

E. **District Secretary – Correspondence & Information:** Lindsay reported that the California Association of RCD's has secured a \$2.5 million dollar appropriation from the State of California for capacity building of the State's districts. In 2017, the Siskiyou RCD will be eligible to apply for support through this opportunity. Lindsay also reported that the Shasta Valley RCD has recently approached the Siskiyou County Board of Supervisors requesting assistance from the County in covering their annual operating costs. The Board of Supervisors requested additional information regarding the financial difficulties of all RCD's within the County. Lindsay stated that she would like to conduct an internal financial review (sometime during the month of July) before considering options for support from the County. Finally, Lindsay stated that the five streamflow gages maintained by the Department of Water Resources went out of service on June 30th 2016 and are at risk of being removed due to a lack of funding. She suggested that the Siskiyou RCD provide a letter of support for the continuation of these stations. A draft letter was handed out for review by the Board.


F. **Directors** – none.

4. **AGENDA ITEMS FOR NEXT MEETING:** August 4th 2016

5. **ADJOURN:** With no further business President Spencer adjourned the meeting at 8:25 P.M.

Lindsay Magranet, District Secretary

No Corrections Corrected by Insertions _____

Approved  Date August 4th 2016
John Spencer, President

Minutes are subject to change/correction when submitted for approval at the next meeting, and do not become official until all appropriate signatures are affixed.

Agendas are available via email or by contacting the RCD office at 530-467-3975. Please email your e-address to sisgrcd@sisqtel.net