



SISKIYOU RESOURCE CONSERVATION DISTRICT

REGULAR BOARD MEETING

Etna City Council Chambers
448 Main Street, Etna, CA
MINUTES

August 4th 2016

Approved

Our Mission: *Identify conservation and watershed enhancement needs, and offer assistance to landowners and resource managers to meet those needs through technical, financial and education leadership.*

1. CALL TO ORDER:

- A. Establish Quorum: President Spencer, called the meeting to order at 7:07 P.M.
- B. CLOSED SESSION Gov. Code 54954.5 Employee Appointment – Field Crew. The meeting did not enter Closed Session.
- C. OPEN SESSION: Declaration of any actions taken during Closed Session.
 - a. Discussion and potential action regarding employment classification, job descriptions and wages. The applicant for the Field Crew Position did not arrive by 7:20 P.M., so the Board of Directors agreed to move through the rest of the agenda and return to this item at the end of the meeting if necessary.
- D. Pledge of Allegiance led by President Spencer.
- E. Introductions: Introductions were not necessary.
 - a. **Directors Present:** Jeff Maddox, John Spencer, Caroline Luiz
 - b. **Directors Absent:** None
 - c. **Associate Directors Present:** None

Staff Present: Lindsay Magranet, Preston Harris, Wade DeDobbeleer
Public Present: Jim Patterson (NRCS), Mark Klever
- F. Agenda Adjustments & Approval. The agenda was accepted by the Board as presented.
- G. Approval of Minutes: July 7th, 2016 Regular Board Meeting
Motion: Maddox moved/Luiz second, to approve the July 7th 2016 Regular Board Meeting minutes as presented.
Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 absent MOTION PASSED.
- H. Approval of Minutes: July 26th, 2016 Special Board Meeting: The District Secretary stated that she had not finished drafting the Special Board Meeting Minutes but would have them ready for approval at the September 1st 2016 Regular Board Meeting.
- I. Public Comment regarding items on this agenda: None.

2. Business: (DISCUSSION AND ACTION)

- A. Approval of the Subcontract for Construction Services with North Rivers Construction for implementation of the *Mill Creek Streambank Stabilization Project* (RCD Reference #44-7), not to exceed \$15,000: The District Secretary stated that she has prepared a subcontract for North Rivers Construction but the Scope of Work requires adherence to multiple permitting documents, not all of which are complete at this time. She anticipates that environmental compliance paperwork will be finalized within a month, allowing review and acceptance of the subcontract by North Rivers Construction. Therefore, action on this agenda item was postponed until the September Regular Board Meeting.
- B. Discussion and Approval for submittal of a full proposal to PacifiCorp's Klamath River Coho Enhancement Fund, (managed by the National Fish and Wildlife Foundation) for the *Lower Mill Creek Habitat Enhancement Project*: RCD staff explained that they are no longer planning on submitting a full proposal to the Klamath River Coho Enhancement Fund (KRCEF), they would like to develop the concept further before applying for funding. This is mainly in order to gather a better understanding of the potential interactions between the stream, off-channel pond site and the adjacent irrigation pond. They anticipate that the necessary monitoring wells can be

installed during implementation of the *Mill Creek Streambank Stabilization Project* and that data collected over the next year will prepare the project for potential funding in 2017.

The District Secretary reported that the Scott River Watershed Council is, however, pursuing the submittal of a full proposal to the KRCF for a watershed-wide planning project in order to identify restoration opportunities for coho salmon. They have requested participation by the Siskiyou RCD. The pre-proposal narrative was presented for review by the Board of Directors. There was discussion around the project objectives, the methods for measuring restoration potential and the options for involvement by the RCD.

Motion: Luiz moved/Maddox second, to approve the Siskiyou RCD serving in an advisory role and being listed as a subcontractor in the Scott River Watershed Council's full proposal to the Klamath River Coho Enhancement Fund.

Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 absent MOTION PASSED.

C. Financial Report and Payment of Bills – District Secretary

a) Balance Sheet: A Balance Sheet was presented and reviewed.

b) Warrants for Approval:

Warrant #1 \$8,381.97

Warrant #2 \$2,921.23

c) Monthly Reconciliation of the Scott Valley Bank Account: A reconciliation of the Scott Valley Bank Account was presented and reviewed.

Motion: Maddox moved/Luiz second, to accept the Balance Sheet and the Scott Valley Bank Reconciliation as presented as well as approve the payment of Warrant #1 in the amount of \$8,381.97 and so long as funds are available to approve the payment of Warrant #2 in the amount of \$2,921.23.

Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 absent MOTION PASSED.

3. REPORTS:

- A. Agencies – Jim Patterson mentioned that there continues to be progress on our Cooperative Agreement (RCD Reference #71-9) and that the current round of EQIP funding has been allocated. He then introduced Mark Klever, former General Manager for Belcampo Meat Co, who is now an independent consultant and adjunct professor at the College of the Siskiyou (COS) because he thought there might be the potential for collaboration. Mark explained that he is working to reestablish an agriculture program at COS that would offer career training in technical, agriculture-related management and manufacturing, eventually leading students through a certification process or towards a Bachelors of Science degree. He also mentioned that he is working to bring important workshops to the region on agriculture-related topics such as record keeping for producers, succession planning, irrigation efficiency and compliance with water regulations. He has applied for two grant opportunities through the Farm Service Agency that, if funded, will jumpstart these efforts and allow him to really bring in cooperators. He plans to keep the Siskiyou RCD informed of his progress.
- B. Projects – Staff. There were no additional reports from staff.
- C. SRWT – Preston Harris mentioned that the 2016 water leasing season is underway and that the Scott River Water Trust has been experiencing relatively strong pushback from the environmental community this year.
- D. SRWC – none.
- E. District Secretary –
 - a. Correspondence & Information – none.
- F. Directors: President Spencer reported that Ric Costales has been appointed to the Board of Directors and will be completing his Oath of Office with the next week. Tom Jopson is still considering submitting a letter of interest in the fall.

The applicant for the Field Crew Position never showed up for the meeting.

Motion: Luiz moved/Maddox second, to give the District Secretary permission to hire a qualified individual for the Field Crew position, as a temporary employee to be compensated at \$15.00 per hour.

Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 absent MOTION PASSED.

4. AGENDA ITEMS FOR NEXT MEETING: September 1st 2016

5. **ADJOURN:** With no further business, John Spencer adjourned the meeting at 8:07 P.M.

Lindsay Magranet, District Secretary

No Corrections Corrected by Insertions _____

Approved  Date 10-6-16
John Spencer, President

Minutes are subject to change/correction when submitted for approval at the next meeting, and do not become official until all appropriate signatures are affixed.

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