



# SISKIYOU RESOURCE CONSERVATION DISTRICT

## REGULAR BOARD MEETING

Etna City Council Chambers

448 Main Street, Etna, CA

## MINUTES

July 12<sup>th</sup>, 2018

Approved

*Our Mission: Identify conservation and watershed enhancement needs and offer assistance to landowners and resource managers to meet those needs through technical, financial and educational leadership.*

### 1. CALL TO ORDER:

- A. Establish Quorum: Caroline Luiz called the meeting to order at 7:09 P.M.
- B. Pledge of Allegiance led by Jeff Maddox
- C. Introductions: Introductions were not necessary
  - a. **Directors Present:** Caroline Luiz, Jefferson Maddox and Tom Jopson
  - b. **Directors Absent:** Jim Harris

**Staff Present:** Lindsay Magranet  
**Public Present:** Jim Patterson (NRCS)
- D. Agenda Adjustments & Approval: The Agenda was accepted by the Caroline Luiz as written.
- E. Approval of Minutes: May 31<sup>st</sup>, 2018 Special Board Meeting: Tom Jopson excused himself from participating in this agenda item as he was not present at the May 31<sup>st</sup> 2018 Regular Board Meeting, however, this did not leave a quorum to accept the minutes.
- F. Approval of Minutes: June 21<sup>st</sup>, 2018 Special Board Meeting: The Acting District Manager explained that she had not yet drafted the June 21<sup>st</sup> Special Board Meeting minutes for review and approval by the Board of Directors, therefore this agenda item would have be handled at the next meeting.
- G. Open Forum – 3-minute limit: none

### 2. BUSINESS (DISCUSSION AND ACTION):

- A. **REVIEW AND ACCEPTANCE OF THE INDIRECT COST NEGOTIATION AGREEMENT OFFERED BY THE UNITED STATES DEPARTMENT OF THE INTERIOR FOR FISCAL YEAR 2018 AND 2019:**  
The Acting District Manager explained that she had completed negotiations with the Office of Indirect Cost Services but that the Agreement had not yet been issued for review and approval by the Board of Directors.
- B. **Financial Report and Payment of Bills – Acting District Manger**
  - a) Financial Report: A Financial report was presented and reviewed.
  - b) Monthly Reconciliation of the Scott Valley Bank Account: A reconciliation of the Scott Valley Bank Account was presented and reviewed.
  - c) Warrants for Approval:
    - Warrant #1 \$8,069.56
    - Warrant #2 \$5,039.10
    - Warrant #3 \$2,916.26
  - d) Journal Voucher for Approval: \$1,992.46

**Motion: Jopson moved/Maddox second**, to accept the Financial Report and the Scott Valley Bank Reconciliation as well as approve the payment of Warrant #1 in the amount of \$8,069.56, Warrant #2 in the amount of \$5,039.10, Warrant #3 in the amount of \$2,916.26 (to be submitted when the funds are available), and the Journal Voucher in the amount of \$1,992.46

**Vote: 3 ayes (Luiz, Jopson, Maddox,), 0 noes, 1 absent (Harris) MOTION PASSED.**

### 3. REPORTS:

- A. Agencies – NRCS – Jim Patterson reported on the presentation that he made to the Siskiyou County Board of Supervisors on July 3<sup>rd</sup> 2018, which included mention of the important partnership that NRCS holds with local RCDs. He also explained that the 2018 Farm Bill is in conference between the House and Senate. Lastly, Jim reminded the Board of Directors that there will be a Local Working Group Meeting on September 11<sup>th</sup> 2018.
- B. Projects – Staff. The Acting District Manager reported that staff submitted all of the state environmental compliance paperwork for the Rancho del Sol streambank stabilization including a proposed Supplemental Mitigated Negative Declaration, which involves mitigation measures for bank swallows. These documents will be under public and agency review for the next month during which staff plan to hold the competitive bid process for the construction subcontractor. The tentative plan is to have the bids due the first week of August, meaning that a Special Board Meeting may be necessary around that time. The Acting District Manager also reported that recent snorkel surveys of the South Fork Scott River found juvenile coho salmon preferentially utilizing the constructed habitat features. She recommended that the District continue to pursue channel spanning “chop-and-drop” large wood treatments.
- C. SRWT – none.
- D. SRWC – none.
- E. Administration – The Acting District Manager did not have any additional items to report.
- F. Directors – Caroline Luiz reminded attendees that the Siskiyou County Fair runs from August 8<sup>th</sup> through 12<sup>th</sup> so the Regular August Meeting should plan on being postponed.

**4. AGENDA ITEMS FOR NEXT MEETING: August 9<sup>th</sup>, 2018**  
**Indirect Cost Negotiation Agreement**

**5. ADJOURN:** With no further business, Caroline Luiz adjourned the meeting at 8:07 P.M.

Lindsay Magranet, Acting District Manager  
 No Corrections  Corrected by Insertions  *fixed typo*  
 Approved Caroline Luiz Date 8/16/18  
 Caroline Luiz, Board Chairman

Minutes are subject to change/correction when submitted for approval at the next meeting, and do not become official until all appropriate signatures are affixed.  
Availability of Public Records. All materials related to an open session item that were distributed at the meeting, which are not exempt from disclosure pursuant to the California Public Records Act, are available for public inspection at 450 Main Street, Etna, CA 96027 during normal business hours.