



SISKIYOU RESOURCE CONSERVATION DISTRICT

SPECIAL BOARD MEETING

Siskiyou RCD Office
450 Main Street, Etna, CA
MINUTES

April 28th 2016

Approved

Our Mission: Identify conservation and watershed enhancement needs, and offer assistance to landowners and resource managers to meet those needs through technical, financial and education leadership.

1. CALL TO ORDER:

- A. Establish Quorum: John Spencer, called the meeting to order at 7:00 P.M.
- B. Pledge of Allegiance: Forgone.
- C. Introductions: Introductions were completed.
 - a. **Directors Present:** Jeff Maddox, John Spencer, Caroline Luiz
 - b. **Directors Absent:** None
 - c. **Associate Directors Present:** None

Staff Present: Lindsay Magranet, Erich Yokel
Public Present: Jim Patterson (NRCS)
- D. Agenda Adjustments & Approval
Motion: Maddox moved/Luiz second, to accept the Agenda as presented.
Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 absent MOTION PASSED.
- E. Approval of Minutes: April 6th, 2016 Regular Board Meeting
Motion: Luiz moved/Maddox second, to approve the April 6th 2016 Regular Board Meeting minutes as presented.
Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 absent MOTION PASSED.
- F. Public Comment regarding items on this agenda: None.

2. Business: (DISCUSSION AND ACTION)

- A. Discussion and Approval for Equipment Rental Agreement – SonTek Handheld ADV Flow Tracker: There was discussion regarding the ability of the Siskiyou RCD to rent the Flow Tracker including current staff utilization and priority for the SRWT water leasing program. A draft Equipment Rental Agreement was presented and the provisions were reviewed including coverage for damage or loss and reasonable compensation.
Motion: Maddox moved/Luiz second, to allow the Siskiyou RCD to rent the SonTek Handheld ADV Flow Tracker, when available, at a rate of \$45.00 per day with a signed Equipment Rental Agreement.
Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 absent MOTION PASSED.
- B. Discussion and Approval regarding the utilization of volunteer labor and the associated Release of Liability Form: The availability and utilization of volunteer labor was considered and agreed to be potentially applicable to the Siskiyou RCD on a case-by-case basis. A draft Release and Waiver of Liability was presented and reviewed. There was discussion around assuring that private landowners are concurrently protected against liability for personal injury. The possibility of providing Worker’s Compensation Coverage was explored. The Board requested additional review of the “Release and Waiver” by County Counsel and/or another legal professional.
- C. **Financial Report and Payment of Bills – District Secretary**
 - a) Balance Sheet: A Balance Sheet was presented and reviewed.
 - b) Warrants for Approval:
 - Warrant #1 \$6,648.81
 - Warrant #2 \$14,277.77

- c) Monthly Reconciliation of the Scott Valley Bank Account: A reconciliation of the Scott Valley Bank Account was presented and reviewed.

Motion: Luiz moved/Maddox second, to accept the Balance Sheet and the Scott Valley Bank Reconciliation as presented as well as approve the payment of Warrant #1 in the amount of \$6,648.81 and Warrant #2 in the amount of \$14,277.77.

Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 absent MOTION PASSED.

3. REPORTS:

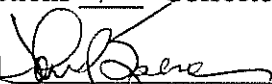
- A. Agencies – Jim Patterson mentioned that there has been recent progress on our Cooperative Agreement (#71-9) and that he is still planning on hosting a Local Working Group meeting later this summer.
- B. Projects – Staff – The open project list on the back of the agenda was briefly reviewed. Staff stated that they are preparing for responses on several of the submitted proposals.
- C. SRWT – none.
- D. SRWC – none.
- E. District Secretary –
 - a. Correspondence & Information – Lindsay mentioned that the SRWC has requested a letter of support for their proposal to the NRCS Conservation Innovation Grant Program.
- F. Directors: none.

4. AGENDA ITEMS FOR NEXT MEETING: June 2nd 2016 (May 5th 2016 Cancelled)

5. ADJOURN: With no further business, John Spencer adjourned the meeting at 7:49 P.M.

Lindsay Magranet, District Secretary

No Corrections Corrected by Insertions _____

Approved  Date 7-7-2016
John Spencer, President

Minutes are subject to change/correction when submitted for approval at the next meeting, and do not become official until all appropriate signatures are affixed.

Agendas are available via email or by contacting the RCD office at 530-467-3975. Please email your e-address to sisqrcd@sisqtel.net