



# SISKIYOU RESOURCE CONSERVATION DISTRICT

## REGULAR BOARD MEETING

Etna City Council Chambers

442 Main Street, Etna, CA

## MINUTES

June 13<sup>th</sup> 2019

Approved

**Our Mission:** *Identify conservation and watershed enhancement needs, and offer assistance to landowners and resource managers to meet those needs through technical, financial and educational leadership.*

### 1. CALL TO ORDER:

- A. **Establish Quorum:** Caroline Luiz called the meeting to order at 7:07 P.M.
- B. **Pledge of Allegiance:** The pledge of allegiance was led by Jim Patterson.
- C. **Introductions:** Introductions were not necessary.
  - i. Directors Present: Caroline Luiz, Jeff Maddox, Tom Jopson
  - ii. Directors Absent: Jim Harris
  - iii. Staff Present: Lindsay Magranet
  - iv. Public Present: Jim Patterson (NRCS)
- D. **Agenda Adjustments & Approval:** The Agenda was accepted by Chairman Luiz as presented.
- E. **Approval of Minutes:** May 9<sup>th</sup>, 2019 Regular Board Meeting
  - Motion:** Jopson moved/Maddox second, to approve the May 9<sup>th</sup> 2019 Regular Board Meeting minutes as presented.
  - Vote:** 3 ayes (Luiz, Maddox, Jopson), 0 noes 1 absent (Harris) **MOTION PASSED**
- F. **Open Forum – 3 minute limit:** None.

### 2. BUSINESS: (DISCUSSION AND ACTION)

- A. **Approval to file an Application for Federal Assistance (SF 424) to the U.S. Fish and Wildlife Service for the following projects:**
  - a. *Mid-Klamath River Fall Chinook Spawner Survey* – \$16,925.14
  - b. *South Fork Scott River Floodplain Connectivity Project – Phase II* – \$34,916
  - c. *French Creek Diversion Improvement* – \$25,860
  - d. *Young's Dam Fish Passage Assessment* – \$118,245

The Acting District Manager reminded the Board of Directors of the process by which the U.S. Fish and Wildlife Service awards funding and explained that the proposals listed above are pending approval upon submittal of an Application for Federal Assistance (SF 424). She briefly restated the scope of work for each project and requested approval to accept the forthcoming grant agreements.

**Motion:** Maddox moved/Jopson second, to approve filing an Application for Federal Assistance and accepting the subsequent grant agreements from the U.S. Fish and Wildlife Service for the proposals listed above.

**Vote:** 3 ayes (Luiz, Maddox, Jopson), 0 noes 1 absent (Harris) **MOTION PASSED**

- B. **Approval for participation in the Salmon River Restoration Council's application to the Bella Vista Foundation for a Regional Strategic Action Plan for Invasive Weeds:** The Acting District Manager explained that the Salmon River Restoration Council is planning on applying to the Bella Vista Foundation for funding to compile a Mid-Klamath Regional Invasive Species Management Strategy. She requested approval from the Board of Directors to participate in an advisory capacity and provide a letter of support. She mentioned that the Strategy could be leveraged in coming years to establish a local program for assisting landowners with management actions.

**Motion: Jopson moved/Maddox second**, to approve participating in the Salmon River Restoration Council's application to the Bella Vista Foundation for the Mid-Klamath Regional Invasive Species Management Strategy.

**Vote: 3 ayes (Luiz, Maddox, Jopson), 0 noes 1 absent (Harris) MOTION PASSED**

- C. **Approval for submittal of a proposal to PacifiCorp's Klamath River Coho Enhancement Fund and/or the National Fish and Wildlife Foundation's Bring Back the Natives Program for installation of a fish screen on Upper Ditch of Fort Goff Creek in Seiad:** The Acting District Manager stated that the RCD needs to secure funding for installation of a permanent fish screen on Upper Ditch of Fort Goff Creek in Seiad. This would follow-up on fish passage improvements planned for completion in 2020 under funding from the U.S. Fish and Wildlife Service (RCD Reference #41-20) and the Bureau of Reclamation (RCD Reference #41-25). She explained that she already submitted a pre-proposal to PacifiCorp, which might not be accepted due to a technicality, so she wanted to request approval to re-submit it to the National Fish and Wildlife Foundation's Bring Back the Natives Program.

**Motion: Maddox moved/Jopson second**, to approve submittal of a proposal for installation of a fish screen on Upper Ditch of Fort Goff Creek to both PacifiCorp's Klamath River Coho Enhancement Fund and the National Fish and Wildlife Foundation's Bring Back the Natives Program.

**Vote: 3 ayes (Luiz, Maddox, Jopson), 0 noes 1 absent (Harris) MOTION PASSED**

D. **Financial Report and Payment of Bills – Acting District Manger**

- i. Financial Report: A Financial report was presented and reviewed.
- ii. Monthly Reconciliation of the Mechanics Bank Account: A reconciliation of the Mechanics Bank Account was presented and reviewed.
- iii. Warrants for Approval:
  - Warrant #1 \$9,041.38
  - Warrant #2 \$10,227.06
  - Warrant #3 \$6,725.00
- iv. Journal Voucher for Approval: \$2,733.34

**Motion: Jopson moved/Maddox second**, to accept the Financial Report and the Mechanics Bank Reconciliation as well as approve the payment of Warrant #1 in the amount of \$9,041.38, Warrant #2 in the amount of \$10,227.06, Warrant #3 in the amount of \$6,725.00 and the Journal Voucher in the amount of \$2,733.34.

**Vote: 3 ayes (Luiz, Maddox, Jopson), 0 noes, 1 absent (Harris) MOTION PASSED**

3. **REPORTS:**

- A. Agencies – NRCS – Jim Patterson reported that the 2018 Farm Bill is proposed for publishing shortly so the Yreka Field Office is preparing to fund all NRCS programs accordingly. They are currently working on oak habitat restoration, fuels reduction and agricultural improvements in the Scott and Shasta Valleys. Jim also mentioned that the Yreka Field Office needs to reduce technical assistance to partners because of staffing limitations.
- B. Projects – Staff didn't have anything else to report.
- C. SRWT – Lindsay Magranet reported that the SRWT has prepared a draft contract for compliance monitoring of the 2019 Water Leasing Program, which she will present at the next Board Meeting.
- D. SRWC – none.
- E. Administration – The Acting District Manager presented a letter that the Shasta Valley RCD submitted to Senator Brian Dahle regarding challenges with state grant programs. The Board of Directors recognized the similarities and suggested drafting a similar letter for review at the next meeting.
- F. Directors –

4. **AGENDA ITEMS FOR NEXT MEETING: July 11<sup>th</sup> 2019**

**Approval of the SRWT Annual Monitoring Contract  
Consideration of offering a temporary Field Technician position**

5. **ADJOURN:** With no further business, Chairman Luiz adjourned the meeting at 8:42 P.M.

Lindsay Magranet, Acting District Manager

No Corrections X Corrected by Insertions \_\_\_\_\_

Approved  Date 7/14/19  
Caroline Luiz, Board Chairman

Minutes are subject to change/correction when submitted for approval at the next meeting, and do not become official until all appropriate signatures are affixed.

*Agendas are available via email or by contacting the RCD office at 530-467-3975. Please email your e-address to [sisqrcd@sisqtel.net](mailto:sisqrcd@sisqtel.net)*