



SISKIYOU RESOURCE CONSERVATION DISTRICT

REGULAR BOARD MEETING

Etna City Council Chambers

448 Main Street, Etna, CA

MINUTES

April 6th 2016

Approved

Our Mission: *Identify conservation and watershed enhancement needs, and offer assistance to landowners and resource managers to meet those needs through technical, financial and educational leadership.*

1. CALL TO ORDER:

- A. John Spencer, President called the meeting to order at 7:13 P.M.
- B. Pledge of Allegiance led by John Spencer.
- C. Establish Quorum & Introductions: Introductions were not necessary.
 - a. **Directors Present:** John Spencer, Jeff Maddox, Caroline Luiz
 - b. **Directors Absent:** None.
 - c. **Associate Directors Present:** None.
 - d. **Staff Present:** Lindsay Magranet

Public Present: Jim Patterson (NRCS)

- D. Agenda Adjustments & Approval:

Motion: Spencer moved/Luiz second, to accept the April 6th 2016 meeting agenda as presented.

Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 abstain MOTION PASSED.

- E. Approval of Minutes: March 2nd 2016 Regular Board Meeting:

Motion: Luiz moved/Maddox second, to approve the March 2nd 2016 Board Meeting minutes as presented.

Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 abstain MOTION PASSED.

- F. Open Forum – 3 minute limit: none.

2. Business: (DISCUSSION AND ACTION)

- A. Discussion and Approval of the Scott River Water Trust contract for Monitoring Services (Flow and Fisheries):
A copy of the Scott River Water Trust Independent Contractor Agreement was presented and the statement of work was reviewed, including the budget. Tasks completed over the 2016 monitoring season are not to exceed \$17,940.

Motion: Maddox moved/Luiz second, to approve acceptance of the Independent Contractor Agreement from the Scott River Water Trust as presented.

Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 abstain MOTION PASSED.

- B. Approval of Application (SF-424) for the *Lower French Creek Off-Channel Habitat Development Project* (\$25,795) – designation of Project Coordinator and Administrative Signer: Lindsay explained the process by which the U.S. Fish and Wildlife Service awards grant agreements and stated that proposals listed in Item B and C are pending funding and have paperwork to be signed for a grant agreement to be compiled. As such, she suggested that Board approval and designation of management staff come prior to the submittal of the Application for Federal Funding (SF-424). With respect to the *Lower French Creek Off-Channel Habitat Development Project*, the Siskiyou RCD requested \$25,795 in match funding from the U.S. Fish and Wildlife Service, which will be contributing to project construction and materials as well as covering implementation and effectiveness monitoring.

Motion: Luiz moved/Maddox second, to approve submittal of the Application for Federal Funding for the *Lower French Creek Off-Channel Habitat Development Project* as well as designate Preston Harris as the Project Coordinator and Lindsay Magranet as the Administrative signer.

Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 abstain MOTION PASSED.

- C. Approval of Application (SF-424) for the *Lower Mill Creek Streambank Stabilization Project* (\$50,969.93) – designation of Project Coordinator and Administrative Signer: The Siskiyou RCD requested \$50,969.93 directly from the U.S. Fish and Wildlife Service for restoration of a 100 foot section of eroding bank on Mill Creek, tributary to Shackleford Creek. This is Phase 1 of what was initially considered the *Lower Mill Creek Habitat Enhancement Project* approved by the Board in January 2016.
Motion: Maddox moved/Luiz second, to approve submittal of the Application for Federal Funding for the *Lower Mill Creek Streambank Stabilization Project* as well as designate Lindsay Magranet as the Administrative signer and either Preston Harris or Erich Yokel as the Project Coordinator.
Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 abstain MOTION PASSED.
- D. Discussion and Approval to request funding from the U.S. Fish and Wildlife Service for the *Annual Scott River Adult Coho Spawning Ground Surveys* – \$10,050. Lindsay explained that staff were planning to acquire funding for the 2016-2017 spawning season from the both NOAA and the U.S. Fish and Wildlife Service (US FWS) because of the widespread interest in this years returning adults, who were subject to the massive relocation effort in 2014. However, staff missed the deadline for the NOAA Phase 3 funding opportunity and therefore, the Siskiyou RCD needs to request the bulk of the project cost directly from the U.S. Fish and Wildlife Service. The project proposal was presented at the meeting for review.
Motion: Luiz moved/Maddox second, to approve submittal of a proposal to the U.S. Fish and Wildlife Service for the *Annual Scott River Adult Coho Spawning Ground Surveys* in the amount of \$10,050.
Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 abstain MOTION PASSED.
- E. Consideration and Action to move the Siskiyou RCD Regular Board of Directors Meeting day: With the recent resignation of Michael Stapleton, who requested the regular meetings to be scheduled on Wednesday evenings, it was suggested that the Siskiyou RCD consider returning the regular monthly meeting day to the first Thursday of the month.
Motion: Luiz moved/Maddox second, to approve returning the Regular Monthly Board of Directors Meeting for the Siskiyou RCD to the first Thursday of the month.
Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 abstain MOTION PASSED.
- F. **Financial Report & Payment of Bills** – District Secretary
- a. Balance Sheet: A Balance Sheet was presented.
 - b. Warrants for Approval: Two Warrants were presented for approval:
Warrant #1 \$7,265.64
Warrant #2 \$5,778.10
Motion: Luiz moved/Maddox second, to accept the Balance Sheet as presented and approve the payment of Warrant #1 in the amount of \$7,265.64 and the payment of Warrant #2 in the amount of \$5,778.10.
Vote: 3 ayes (Spencer, Maddox, Luiz), 0 noes, 0 abstain MOTION PASSED.
 - c. Monthly Reconciliation of the Scott Valley Bank Account: A reconciliation of the Scott Valley Bank Account was presented.

3. REPORTS:

- A. **Agencies** – Jim Patterson explained the origin of the Engineering Technician Position and reiterated the role of the Cooperative Agreement with the Siskiyou RCD as a means of assisting with the workload of the Yreka Field Office. There was discussion around other opportunities for potential involvement by NRCS including conducting geomorphological studies, participating in the groundwater recharge experiment, and assisting water users with addressing Senate Bill 88. It was suggested that a Local Working Group Meeting be held in the next 6 months to prioritize these larger concepts. Lastly, Jim mentioned that April 15th 2016 is the deadline for the current round of EQIP applications.
- B. **Projects – Staff:** The Open Project List on the back of the agenda was briefly reviewed.
- C. **SRWC** – none.
- D. **SRWT** – none.
- E. **District Secretary – Correspondence & Information:** none.
- F. **Directors** – John Spencer stated that he will not be able to attend the Regular May Board of Directors Meeting.


4. AGENDA ITEMS FOR NEXT MEETING: ~~May 4th, 2016~~ May 5th 2016

Consider holding a special meeting in order to cover Action Items for May.

5. ADJOURN: With no further business President Spencer adjourned the meeting at 8:11 P.M.

Lindsay Magranet, District Secretary

No Corrections Corrected by Insertions _____

Approved  Date 4-28-2016
John Spencer, President

Minutes are subject to change/correction when submitted for approval at the next meeting, and do not become official until all appropriate signatures are affixed.

Agendas are available via email or by contacting the RCD office at 530-467-3975. Please email your e-address to sisqrtd@sisqtel.net

