



SISKIYOU RESOURCE CONSERVATION DISTRICT

P.O. Box 268, Etna, CA 96027

Phone: (530) 467-3975 | Fax: (530) 467-3975

Email: sisqred@sisqtel.net

Website: siskiyourcd.com

Job Opportunity - Biologist: Field Technician & Project Coordinator

Siskiyou Resource Conservation District (SRCD)

October 12th, 2023

The Siskiyou Resource Conservation District (SRCD) is actively seeking a qualified individual to fulfill the role of Biologist, which encapsulates responsibilities as both a Field Technician and a Project Coordinator. The ideal candidate will be versatile, demonstrating technical fieldwork abilities and organizational skills for project coordination. This part-time position is grant-funded with potential for advancement into a near full-time role, subject to funding availability.

Key Responsibilities:

Field Work:

Conduct surveys, including walking 2+ miles on challenging terrains, wading/snorkeling instream, and carrying field supplies.

Record field data (e.g., GPS coordinates, photographs, field datasheets).

Deploy, maintain, retrieve, and utilize field equipment like water quality data loggers, flow-trackers, dissolved oxygen meters, etc.

Perform data processing, primarily using Excel.

Project Coordination:

Assist in the planning, organizing, and execution of conservation projects.

Coordinate with stakeholders and communicate effectively with landowners and technical professionals.

Ensure that projects are executed within timeline and budget.

Data management and preliminary analysis.

Administrative Duties:

Attend staff and board meetings as needed.

Assist in project documentation and report generation.

Support grant application processes, including preparation of technical reports and correspondence.

Preferred Skills & Abilities:

Self-motivation and organized approach.

Capable of working autonomously or in a team.

Strong verbal and written communication skills.



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Proficient with computer applications (Microsoft, MacOS, Google, HOBOWare).
Background in fisheries & plants science, water quality, and stream restoration.
Project management and coordination skills.

Requirements:

Bachelor's degree in Biology or a related field.
Proof of identity (e.g., social security card and photo ID).
Reside within, and familiarity with, the watershed.
Valid driver's license and a personal vehicle (4WD not required; mileage will be reimbursed at the federal rate).
Respectful towards landowners and observant of private property rights.

Anticipated time commitment:

The hired employee will work 20-30 hours per week, with potential variability during different seasons with a pay rate of: \$30-\$60 per hour, depending on contract. After 12 and 24 months of employment, respectively, employees will be eligible for a 14% cash benefit (in lieu of a health insurance plan) and a 5% contribution to a SEP Retirement Plan.

The position is subject to funding availability and may cease at any time at the discretion of the Siskiyou RCD Board of Directors. Continuation and expansion of the role into a more permanent capacity will be evaluated based on performance and ongoing funding availabilities*.

Application Details:

Please submit a cover letter and resume to the Siskiyou RCD by 5:00 pm on November 9th.. Submissions can be placed in an envelope through the slot in the door at 450 Main St. Etna, CA or sent via email (sisqrcd@sisqtel.net). Interviews will be scheduled for the week following the application deadline, and the position will be filled at a Board Meeting in November or early December. For inquiries, please contact the District Office at 530-467-3975 or via email (sisqrcd@sisqtel.net).

*** Please be advised that this position is temporary, with an anticipated duration extending through to the end of January 2025. The continuation of employment beyond this date is notably contingent upon the incumbent's ability to successfully secure grant funding that sufficiently supports their position within the SRCD. The staff member will be expected to actively engage in grant writing and pursue relevant funding opportunities that align with both their role and the strategic objectives of SRCD. In cases where a staff member successfully secures a grant that substantiates their role, a thorough re-evaluation and potential recommitment to the position will be conducted, potentially extending the tenure and evolving the scope of responsibilities as per the secured grant's specifications. SRCD is committed to supporting team members in these endeavors, offering guidance and resources to enhance grant writing capabilities and subsequent employment stability. This structure aims to foster a proactive and resourceful work environment, aligning individual and organizational success and sustainability.